Facility Management Training & Development Framework

1. Communication
2. Facility Information Management and Technology Management
3. Finance and Business
4. Leadership and Strategy
5. Occupancy and Human Factors
6. Operations and Maintenance
7. Performance and Quality
8. Project Management
9. Real Estate
10. Risk Management
11. Sustainability

**Core Skills**
- Introduction to FM
- Code of Conduct
- Introduction to Environmental Policies
- Introduction to Prevention of Pandemic Viruses
- Operations

**Auxiliary Skills**
- Facilities & Staff Appearance
- Facility Effective Team Work
- Effective Facility Customer Services
- Safety Induction

**Facility Management Credentials**

**Workshop 1: Introduction to Facility Management**

**Module 1: Introduction to Facility Management**

**Module 2: The Basics of Operations and Maintenance**

**Module 3: The Basics of Building Systems**

**Module 4: The Application of Technology in Operations and Maintenance**

**Module 5: Work Management Tools in Facility Management**

**Module 6: Managing Contractors in Facility Management**

**Module 7: Managing and Tracking Customer Interventions in FM**

**Network**

**Optional Skills**
- Continuing Education Certificate in Safety Auditing
- Energy Efficient Design & Installation
- Operations & Maintenance Continuity Improvement
- Environmental Officer Course
- Gas Welding Training
- Lodging Management at Work Place
- First Aid Course